



KLCC PARKING MANAGEMENT SDN BHD
TERMS AND CONDITIONS FOR SEASON CARD HOLDER

The Season Cardholder (hereinafter referred to as the Cardholder) in purchasing the season access card (hereinafter referred to as the Card) agrees to use the Car Park provided by KLCC Parking Management Sdn Bhd (hereinafter referred to as the Company) under the following terms and conditions: -

- 1) The Cardholder shall collect and activate his Season Card within the time stipulated by the Company failing which the booking will be revoked and charge card fee will be forfeited.
- 2) The Cardholder shall use the Car Park solely for parking and not for storage or any other purpose. The Cardholder hereby authorizes the Company to remove any Cardholder's vehicle abandoned in the Car Park by more than thirty (30) days at the Cardholder's cost and expense in which case the Company shall not be held liable for any loss or damage to the said vehicle.
- 3) The Cardholder shall lock and secure his vehicle and should not leave any valuables inside the vehicle.
- 4) The Cardholder shall use the Car Park at his own risk and thereby release the Company, its servants, agents and invitees from the full extent of all claims and demands resulting from accident, theft, damage, fire, flood, tempest, act of God or injury to person or property howsoever caused, occurring in or upon the Car Park.
- 5) The Cardholder shall be responsible for and agree to indemnify the Company against all damages occasioned to the Car Park or other part of the Car Park (which shall include its surrounding areas) or to any person caused by the omission, default or negligence of the Cardholder, its servants and agents and to pay and make good to the Company all and every loss and damage sustained by the Company.
- 6) The parking fees charged by the Company shall be paid by the Cardholder monthly or such other period approved by the Company on or before the commencement of the next parking period. The Company shall discontinue or suspend parking privileges for the Card which payment has not been received by the above period.
- 7) The parking fees paid is for the parking at Season area (where provided). Cardholder's vehicle parked outside Season area or at transient area will be charged according to the prevailing (transient) parking rates and any ticket validation request will not be entertained.
- 8) The Company reserves the right to increase the parking fees or the administrative charge at such times and manner as the Company deems fit.
- 9) If the Cardholder is locked-out due to the breach of the terms and conditions herein stated, the Card shall not be reactivated until the full payment of outstanding sum is received by the Company or the breach has been rectified. In either case the Cardholder shall also be subjected to charge card fee by the Company.
- 10) In the event the Company exercises its rights under Clause 8 above, the Cardholder shall pay the Company the difference in the increased parking fee, within thirty (30) days from receiving a notice in writing of such an increase by the Company or from the date when such a notice is displayed at the Company's office, whichever earlier.
- 11) The card is non-transferable. Should the Cardholder no longer work at the location stated in his application form or being transferred/seconded or found to allow his Card to be used by third parties the Company has the right to terminate the Card.
- 12) The Cardholder shall be responsible for the safe keeping of the Card. Any misplaced or lost or damaged Card shall be reported to the Company immediately. The misplaced or lost or damaged Card (fair, wear and tear excepted) shall be replaced upon payment of a charge card fee to the Company. However, should the lost Card be found, no refund will be entertained.
- 13) The Cardholder shall also abide by any internal Car Park rules issued by the Company or as amended from time to time.
- 14) The Cardholder shall give the Company a thirty (30) days prior written notice of the Cardholder's intention to terminate or temporarily suspend (due to transferred/seconded/study leave/prolong medical-duration is subject to Company's approval) the season parking, failing which the deposit / charge card fee will be forfeited. No refunds or credits will be granted to Cardholder for absence, vacation or other non-usage of the Car Park under this Agreement. In addition, the Company reserves the right to continue to charge parking fee on any Cardholder until a written notification or termination is received by the Company.
- 15) The Company reserves the right to terminate this Agreement in the event the Cardholder breaches any of the terms and conditions contained herein.
- 16) Any written notice by either party to the other shall be deemed sufficiently served if it is left at the address of the respective parties herein stated or by email transmission to the respective parties herein with confirmation of receipt or sent by registered post to any such address and in the last mentioned case, the service shall be deemed to be made at the time when the registered letter would be in the ordinary course of post be delivered.
- 17) The Company reserves the right to withdraw the Card at any time and alter or amend any of the above terms and conditions without prior notice.

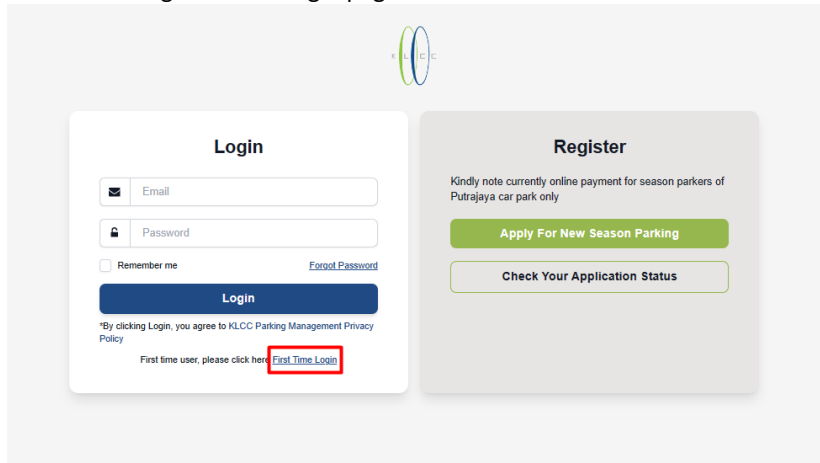
KPM WEB SEASON

**USER MANUAL - Individual Existing User
(Renew Season Payment)**

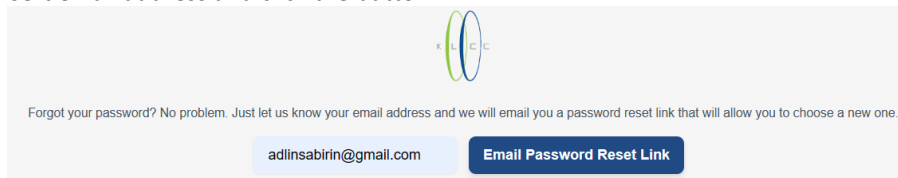


1. For existing and first time user.

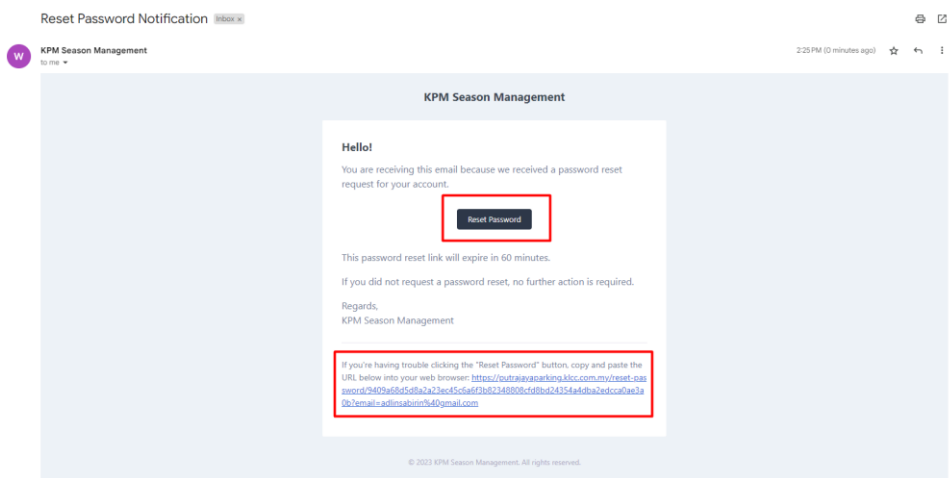
- a) Click "First Time Login" URL at login page.



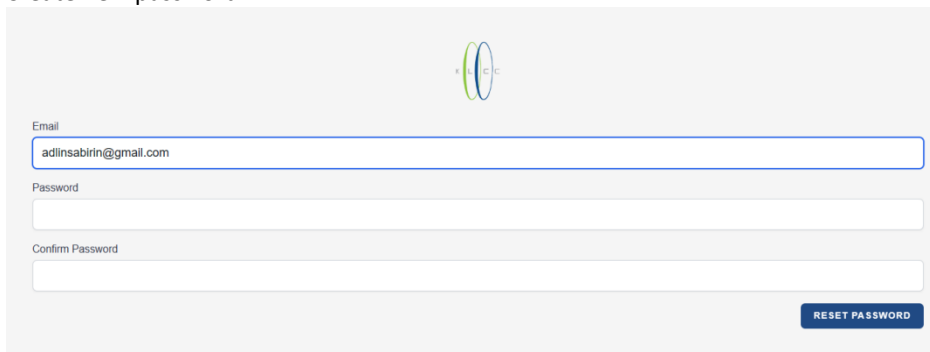
- b) Insert email address and click the button.



- c) Email will be automatically send to user. User need to click the "Reset Password" button or the URL.



- d) Create new password.



[Open]

2. Login

- a) Insert username and password that just created.

The screenshot shows the login and register interface for the KLCC Parking Management system. The login form on the left includes a text input for the email address (elyani@weilongelectronics.com.my), a password input field, a "Remember me" checkbox, and a "Forgot Password" link. A blue "Login" button is at the bottom. Below the button, there is a disclaimer: "By clicking Login, you agree to KLCC Parking Management Privacy Policy" and a link for first-time users: "First time user, please click here [First Time Login](#)". The register form on the right features a note: "Kindly note currently online payment for season parkers of Putrajaya car park only". It contains a green "Apply For New Season Parking" button and a "Check Your Application Status" button.


3. Dashboard page

- a) At renew season parking section, click "RENEW" button.

The screenshot displays the user dashboard for the KLCC Parking Management system. A sidebar on the left contains navigation options: "Dashboard" (highlighted with a red box), "SEASON LISTINGS" (with sub-items: Status, Payment, Payment History), and "OTHERS" (with sub-items: Profile, Logout). The main content area is divided into three sections: "Season Information" (displaying details for "INDIVIDUAL CAR NORTH (RM90.00)" including Car Plate No 1, Monthly Parking Rate, Season Type, Card No, and Serial No), "Renew Season Parking" (with a "Choose Month" dropdown set to 1, a "Monthly Fee" of RM90, and an expiry date of 30-11-2023; a "RENEW" button is highlighted with a red box), and "Season Termination" (with a text input for "Your Reason...").

4. Payment page (Setel Checkout)

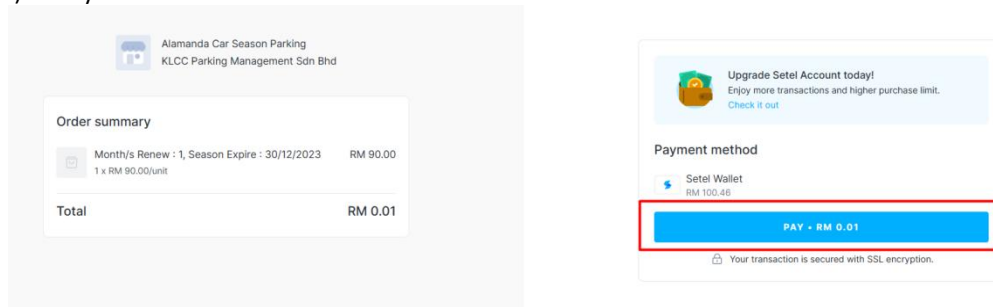
- a) Insert phone number and OTP number

 Continue with Setel

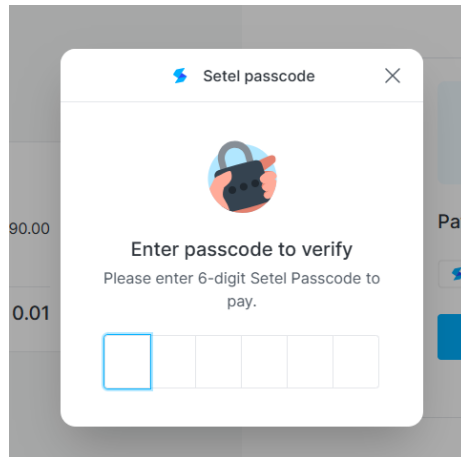
The screenshot shows the Setel checkout page. At the top, it says "Enter your mobile number" and "OTP will be sent to this mobile number". Below this is a text input field containing the Malaysian flag and the country code "+60". A large grey "CONTINUE" button is positioned at the bottom of the form.

[Open]

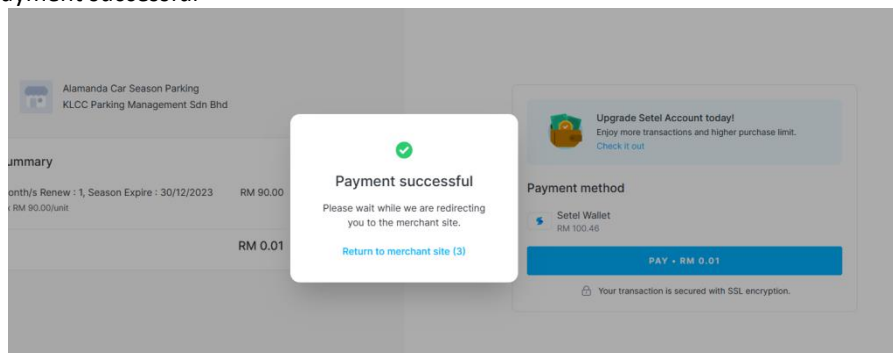
b) Pay



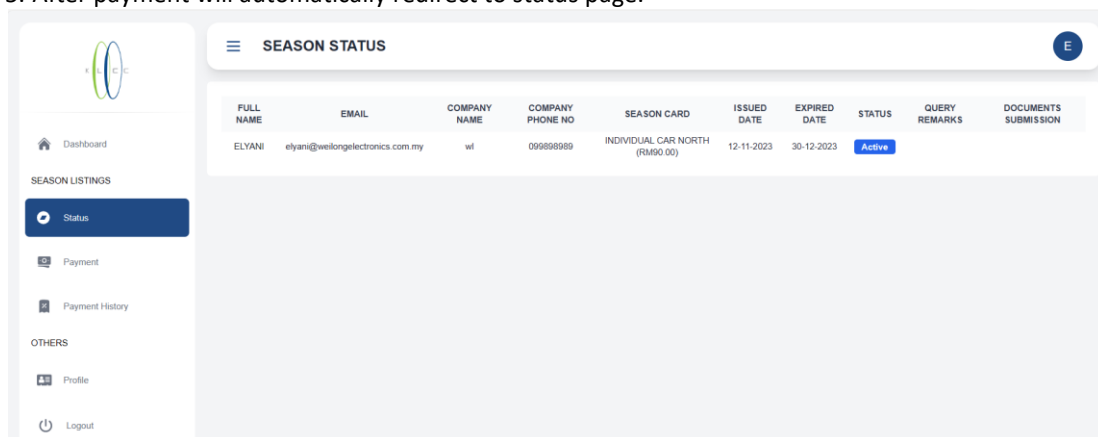
c) Insert your Setel passcode.



d) Payment successful



5. After payment will automatically redirect to status page.



CARA PEMBAYARAN KAD PARKIR BULANAN MELALUI KIOSK

1. KIOSK



2. SILA SENTUH KAD PARKIR BULANAN



3. PILIH CARA PEMBAYARAN (BANK KAD / TNGO KAD)



4. SENTUH KAD BANK BERPANDUKAN ANAK PANAH



5. ALIHKAN KAD BANK DAN TUNGGU SEHINGGA PROSES PEMBAYARAN SELESAI



6. KLIK 'RECEIPT' UNTUK MENDAPATKAN SALINAN RESIT



UNTUK KETERANGAN LANJUT :
seasoncardpjo@klcc.com.my

NOMBOR TELEFON :
 PEJABAT : 03 8890 5260 / 03 8861 6541



SOALAN LAZIM TEMPAT LETAK KERETA (TLK) BAGI PENGGUNA KAD BULANAN

- 1. Bagaimanakah cara untuk memohon Kad Bulanan?**
Individu atau Syarikat boleh memohon Kad Bulanan melalui email seasoncardpjo@klcc.com.my
- 2. Di manakah lokasi TLK bagi pengguna Kad Bulanan Kementerian Pendidikan Malaysia (KPM)?**
Lokasi TLK terletak di Alamanda (Aras Bumbung & Blok Utara)
- 3. Berapakah harga bayaran Kad Bulanan?**
Bayaran bulanan bagi kakitangan kerajaan adalah RM90.00 berserta bayaran Caj Kad RM50.00 (*'one-off payment & non-refundable'*)
- 4. Bagaimanakah dan dimanakah cara pembayaran kad bulanan?**
Pembayaran menggunakan Kad Bank (Kad Debit / Kad Kredit) ataupun Kad Touch N' Go di Mesin Pembayaran (Kiosk) yang terletak di :
Kiosk 1 : Blok Utara berhadapan McDonald
Kiosk 2 : Blok Selatan berhampiran NewsNow
**Pembayaran dalam talian melalui website <https://parking.klcc.com.my/> (sedang dikemaskini sehingga diberitahu)
- 5. Bolehkah pengguna Kad Bulanan parkir kereta semalaman?**
Boleh. TLK di Alamanda beroperasi 24 jam.
- 6. Apakah yang dimaksudkan dengan 'Seamless Parking'?**
'*Seamless Parking*' adalah sistem TLK yang mengenalpasti Nombor Plat Kenderaan semasa masuk ke kawasan parkir (*License Plate Recognition-LPR*) .
- 7. Bagaimana ia berfungsi?**
Pengguna Pas Bulanan dibenarkan untuk mendaftar 3 nombor plat kenderaan (maksimum). Sistem LPR akan mengenalpasti nombor plat kenderaan yang telah berdaftar dan palang akan dibuka secara automatik.
- 8. Adakah bayaran tambahan akan dikenakan jika semua kenderaan masuk ke kawasan parkir di waktu yang sama?**
 - Kereta pertama masuk akan dikenalpasti sebagai Kad Bulanan
 - Kereta ke-2 dan ke-3 yang masuk selepas kereta pertama akan dikenalpasti sebagai pengguna TLK biasa yang akan dicaj mengikut jam sewaktu keluar dari kawasan parkir
- 9. Adakah Kad Bulanan perlu dibawa?**
Ya. Sila pastikan Kad Bulanan di bawa bersama setiap kali memasuki TLK. Jika berlaku sebarang masalah atau penyelenggaraan sistem, Kad Bulanan diperlukan.



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